



# SC AHEAD Meeting Agenda

## Call to Order

### Meeting Type:

General  
Annual General Meeting  
BOD  
Special

### Meeting Chair:

**Date:** Mar 8, 2024 9:00 AM

**Location:** MTC – Harbison Campus  
Continuing Education Center Room #113

## Roll Call

### Board of Directors

#### *Officers*

Meri Faulkner President  
VACANT President-Elect  
Judy Bagley Past-President  
Josh Holmes Treasurer  
Jamie Martin Secretary

#### *Chairpersons*

Shardae R. Nelson-Johnson	Communications Committee Chair
Karen Medlin	Communications Committee Co-Chair
Samelia K. Abney	Membership Committee Chair
Andee Glover	Membership Committee Co-Chair
Victoria Drohan	Programming Committee Chair

## Roll Call - Conference Attendees

View the [Conf Registration](#) spreadsheet after check-in

## Approval of Previous Meeting Minutes

Minutes Revisions (if needed):

**Mover:** Meri Faulkner

**Motion:**

I move that the previous meeting minutes be approved (IF APPLICABLE: with the revisions recommended today).

**Second:** Leslie Abraham

**Vote:** Voted, in favor.

## President's Report

- Succession Planning update
  - Chris Keck, previously voted at president, has stepped down. According to by-laws, Meri Faulkner, has stepped into the role. We will vote for the next President-Elect according to schedule at our Fall 2025 conference.

## Treasurer's Report

- Bank Balance: X
  - There is a current issue with our Wells Fargo account that is preventing me from logging in. Because of this, I cannot provide a current balance for the account.
    - Conference Registration Income:
- PayPal Balance: \$2,893.23
- Other:
  - We have renewed our state and federal tax exempt status.
    - The only expense incurred by the BOD since our last conference has been \$275 for renewing federal tax-exempt status and \$51.85 for renewing state tax exempt status.
    - We have started the migration from our private website to the AHEAD affiliate site, that was previously discussed at the Spring 2023 meeting.
    - SC AHEAD Membership cycle coincides with the fiscal year.

## X's Report

- Past President, Judy Bagley, reported that we are digitizing SC AHEAD files, and discussed that the confusion created with the succession planning and tax exempt status was that we have moved from paper files, and a binder that was not passed after the pandemic.
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## Committee Reports

### Standing Committees

- Communications
  - Shardae reported that communications will continue to update SC AHEAD website until the migration to the AHEAD site will be fully migrated.
  - Thanks was given to Karen Medlin for her creation of the SC AHEAD buttons that are available for site-based attendees.
- Membership
  - No report.
- Programming
  - No report.

### Special Committees

## Unfinished Business (from previous meeting)

- None

## New Business

- Meri Faulkner asked that if membership has ideas of information that should be on the AHEAD affiliate site, to please share those ideas with the BOD.
- The BOD has created a BOD email which is [scahead-bod@googlegroups.com](mailto:scahead-bod@googlegroups.com). This email address will allow membership to contact members of the BOD at any time.
- Meri Faulkner reported that the BOD is reviewing the by-laws and will prepare a proposal of revisions that will be shared with the membership, and voted upon at the Fall 2024 conference.
  - Question from membership—there was a request that the BOD give an example.
- Meri Faulkner shared that the BOD is planning to expand the Professional Development options for members—a free PD workshop at the beginning of each membership cycle.
- Meri Faulkner shared that we are moving toward an electronic form of voting to allow for anonymity and safety in dissention.
- AHEAD Conference in Baltimore.
- Meri Faulkner made a motion to increase the dues to \$50 annually.
  - Discussion: Treasurer, Josh, discussed the expenditures over the last several years, to discuss the change in costs for conference, website management, and his support for this increase.
  - Discussion: Question from room—will the cost of the conference increase?
  - Discussion: Question from room--\$25—Josh answered
  - Discussion: Question from room—What are the cost-saving measures that have been put into place so far?
  - Discussion: Chelsea Morton from membership—

- Discussion: Andee Glover from BOD—questions about specific balances
- Discussion: Margaret Camp from membership—has it been considered to have an institutional membership model, where membership purchased by institution would remain with the institution, even if there is turnover.  
Discussion: Samelia Abney—if an individual has transferred from one institution to another, we have been transferring their membership.
- Motion: Meri Faulkner made a motion on behalf of the board to increase the cost of membership from \$35 to \$50.
- Second:
- Vote: All members voted in favor. None opposed.
- Result: The cost of membership starting

## Motions

- Mover:
- Motion:
- Second:
- Discussion (Mover First):
  - Mover:
  - Others (if applicable):
    - Amendment (if applicable):
    - Secondary Amendment (if applicable):
- Those in favor of the motion that...
  - Those in favor of the amendment that...
- Result:

## Announcements

- Chelsea Morton shared that she has been given a key to the Post Office box, which she has checked.

## Adjournment

Moved: Meri Faulkner

Motion: Judy Bagley

Second: Victoria Drohan

Mar 8, 2024 9:35 AM